During the academic year, the Library Committee dealt with the following issues:

1) Statement of Organizational Values

The committee was presented with the Boatwright Library Organizational Values (Appendix 1), developed by Library staff.

2) Budget:

The FY09 Library Materials Budget was reviewed. The estimated overall inflation rate for all types of library materials (books, journals, electronic databases) is estimated at 7.54%. The Controller has allowed a 6.0% increase for library materials. The University’s allowance increase in operating budget lines is 3.0%.

The Library submitted one Program Improvement proposal for an annual funding pool for library materials for new faculty (both new positions and replacement hires). New faculty would work with liaison librarians to identify materials they need and the fund would be used to acquire as many of the requested items as possible.

The proposal was not selected for funding.

3) Boatwright Facility

The Digital Scholarship Lab has been established in Boatwright, in space on B2 that was formerly allocated for Group Study. During summer 2008 new space for the Digital Scholarship Lab will be constructed on B2. That project will also include an additional group study room. The group study room currently being used as the Digital Scholarship Lab will be retrofitted with its original furnishings and return to use as a group study room.

4) Student Library Advisory Committee Plan

The committee was informed of the intent of the Library staff to form a Student Library Advisory Committee (Appendix 2) to meet throughout the academic year to improve communication between students and the library. This committee was formed (9 students, 2 staff) and is active. According to library staff, it has been an informative activity.
5) During the spring semester librarians have conducted interviews with students and faculty to learn how they use Information resources. Olivia Reinauer has developed a way to analyze and code responses. This work is underway. The results may have implications for library services and space design.

Respectfully submitted,

Amy M. Treonis, Chair
Library Committee 2007-2008
Appendix 1:

**BOATWRIGHT MEMORIAL LIBRARY**

Organizational Values

The mission of the library is to provide University of Richmond students, faculty, and staff with information resources and services that enable them to excel in their academic and intellectual pursuits.

**COLLABORATION**
- We combine complementary knowledge and abilities to develop programs, complete projects, and improve services.

**CREATIVITY**
- We experiment with new technologies and services for the benefit of the university community.
- We seek new solutions to old problems.

**DIVERSITY**
- We embrace diversity by including in our collections divergent points of view and the records of various human experiences.
- We affirm the goals of the University of Richmond's Common Ground initiative.

**INTEGRITY**
- We adhere to the highest standards of professional ethics.
- We uphold the principles of intellectual freedom.
- We respect intellectual property rights while encouraging the university community to exercise their fair use rights to the fullest extent.
- We protect the privacy of the library's users.

**LEADERSHIP**
- We all participate in developing and enacting a coherent vision that addresses our users' evolving needs.
- We take risks in the absence of certainty. We learn from our mistakes.

**LEARNING**
- We take personal responsibility for keeping our job-related knowledge up to date.
- We support our colleagues' pursuit of continuing education and professional development.
- We avail ourselves of the varied learning opportunities that the University offers.

**SERVICE**
- We treat our colleagues and those whom we serve with courtesy and respect.
- We teach the university community to use information to support their academic work and enrich their lives.
Appendix 2:

**Student Library Advisory Committee (SLAC)**

**Charge:** *To communicate the needs, wants, and perspectives of the student body in regard to library and information resources, and to serve as ambassadors representing the library to the student body.*

- Student members will provide their own viewpoints on library resources, services, and projects, in addition to representing their peers.
- Student members will participate in 3 service activities per year, such as:
  - Assist in devising and implementing projects to acquire feedback from the student body as a whole (polling, surveying, focus groups, etc.)
  - Writing and editing a library newsletter
  - Representing the library (staffing tables, etc.) at campus events
  - Banned Books Week and other special projects
- Staff committee members will submit reports and recommendations to the University Librarian’s Advisory Group (ULAG) and the Library Staff Advisory Council (LSAC)

**Compensation:** Student members who fulfill the appropriate meeting and service requirements will receive a $100 honorarium to be dispersed at the end of the academic year. For the committee’s first year (2007-2008), funding for student compensation will come from the Peer Grant.

**Composition:**
- 2 staff members
- 10 students

**Student Recruitment:**
- Students will be nominated by faculty and staff.
- Student members should be sophomores or above.
- Student members must have completed their library skills requirement.
- Staff component of the committee will be responsible for recruitment.
- At least one member of the committee should come from:
  - Library student workers
  - Student government

**Length of Service:**
- Appointments will require 1 year of service, with optional continuation
- New appointments will generally begin each fall, with some flexibility for filling positions vacated during the course of the school year

**Meetings:** Entire group will meet once per month for during the academic year (8 times total). Each meeting will last one and a half hours. Meeting attendance is required in order to receive compensation. Meetings will be scheduled and advertised prior to member selection. Up to two missed meetings may be made up if staff members are notified ahead of time.
• Food & drinks will be provided from the discretionary fund
• Each meeting will include
  o A review of the previous meeting by one of the staff members, and a follow-up report on previous suggestions
  o An open forum for new comments & suggestions from student members
  o Questions or projects on which student feedback is desired; presented by staff component or guest speaker
Appendix 2, continued:

SLAC Expectations
2007/2008

Basic Requirements
• SLAC membership is for one academic year September through May
• Fulfilling all meeting and service requirements will earn you a $100 honorarium to be dispersed at the end of the academic year

Meeting Attendance
You are required to be at every meeting beginning in November. Meetings take place on the 1st Tuesday of each month at 6 p.m. Meetings will last one hour. Meeting dates for this year are:
• October 9th
• November 6th
• December 4th
• February 5th
• March 4th
• April 1st
If you have an emergency, contact Olivia Reinauer or Catherine Clements as soon as possible to schedule a make-up meeting. Missing meetings may result in reduced compensation or removal from the Committee.

Service Activities
You are required to participate in a minimum of 3 library service activities over the course of the year. Activities will be announced at meetings or via e-mail as they become available. Examples of some possible activities are:
• Staffing a library table at campus events
• Helping to advertise library events and services
• Assisting with surveys and qualitative research (focus groups, etc.)

*Please contribute your ideas for service opportunities as well!

In addition to these requirements, expectations inherent in our charge include:
• Advising and assisting in the design and implementation of library projects and services
• Promoting the library to other UR students
• Offering a student perspective on relevant library issues
2007-2008 Library Committee Roster

FACULTY
Mavis Brown - Education (3rd of 3 yrs., expiring 2008)
Elena Calvillo - Art History (1st of 3 yrs., expiring 2010)
Tim Coggins, Law Library Director, ex officio
Bob Kenzer - History (3rd of 3 yrs., expiring 2008)
Monika Kukar-Kinney - Business (1st of 3 yrs., expiring 2010)
James Rettig, University Librarian, ex officio
Amy Treonis - Biology (2nd of 3 yrs., expiring 2009), CHAIR

STUDENTS
WC Representative: Sarah Johnston
RC Representative: Justin Polselli