Faculty Membership on University Faculty & Administrative Committees

Academic Year: 2019-2020
Fall Semester Version 3.00
(Updated: 1st December, 2019)
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University Administrative Ad-Hoc Committees

Bonner Center for Civic Engagement Advisory Council
Creative, Innovation and Entrepreneurship
Dean’s Advisory Council, International Education
Ethics Initiative Committee
University Faculty Hiring Process Committee
First Year Experience Advisory Group
Health & Wellbeing Taskforce
Institutional Animal Care and Use Committee
Institutional Coordinating Council for Thriving, Inclusion, Diversity, and Equity (ICC)
Interpersonal Wellness Advisory Committee
Oliver Hill Scholar Selection Committee
One Book, One Richmond Advisory Board
Presidential Advisory Committee for Freedom of Expression Statement
Richmond Scholar Selection Group
Scholar Rescue Committee
Sexual Misconduct Prevention and Response Coordinating Committee
UR Better

Committees of the Board of Trustees

Academic Enrollment Management Committee
Advancement Committee
Athletics Committee
Business Management Committee
Retirement Plan Administration and Investment BOT Committee
Student Development Committee

Appendix: Other University Service
Summary & Notes

This document contains a listing of the membership of the University Faculty Senate, the full memberships of all University Faculty Senate committees, and the faculty membership of Administrative Committees. University-level committees with no faculty members (or only faculty members with administrative status) are not included in this document. Charges of ad-hoc committees, when available, are also included in this document.

Unless otherwise noted a faculty member’s term on a committee expires on June 15th of the specified year. For example, if an individual’s term is expiring 2021, then that means the individual will serve on the committee through June 15th, 2021.

For updates and corrections please contact Saif Mehkari, the Chair of the Committee on Committees for the Academic Year 2019-2020.

List of Updates:¹

- Version 0.01 (23rd August, 2019): First version for the fall semester. Some committee assignments, chair assignments, etc. are still pending.
- Version 0.02 (2nd September, 2019): Added A&S Member for Committee on Committee; Added Chairs for the Faculty Status and Faculty Credential Committee, the Richmond Scholar Steering Committee, the Undergraduate (Traditional) Admissions Committee, the University Libraries Faculty Committee, the Academic Committee for International Engagement, the Faculty Development Committee, the General Education Committee, and the University Academic Programs Committee; Confirmed the Chair for the Undergraduate (Traditional) Student Academic Integrity Committee; Added, pending CoC confirmation an At-Large Faculty Representative for IT Governance Committee.
- Version 1.00 (11th September, 2019): Added University Staff Advisory Council liaison. Combined the Westhampton College Government Association & Richmond College Student Government Association liaisons into one Student Government Liaison and added the liaison. Removed terms from the Faculty Award Selection Committee and clarified that in the note. Added student members to the Undergraduate (Traditional) Admissions Committee, General Education Committee, and Student Co-Curricular Academic Initiatives Committee. Added Vice President of Advancement to Honorary Degrees and Awards Committee. Replaced Aleksandra Sznajder Lee with Bob Spires on the Institution Review Board Membership, also added Crystal Hoyt as Vice Chair. Updated A&S membership on the Creativity, Innovation, and Entrepreneurship Committee and removed note about divisional representation. Updated information for the Institutional Coordinating Council for Thriving, Inclusion, Diversity, and Equity (ICC). Updated information about the One Book, One Richmond Advisory Board. Added the Oliver Hill Scholar Selection Committee. Added RSB representatives to the Faculty Development Committee. Removed note about CoC approval from IT Governance and UR Better.
- Version 1.01 (15th September, 2019): Updated the law membership on the Faculty Athletics Committee. Added note about General Education Committee Chair needing approval of full senate. Small formatting changes were also made.
- Version 2.00 (8th October, 2019): Updated the Honorary Degrees and Award Committee and General Education Committee chair information. Added note about chair and ex-officio members to the Cultural Affairs Committee. Added Barry Lawson to the IT Governance Steering Committee. Added the Ethics Initiative Committee. Corrected the membership of the A&S Dean's review panel. Corrected the membership of the Planning and Priorities Committee. Corrected the membership of the Biosafety Oversight Committee. Added the Institutional Animal Care and Use Committee. Corrected the name of the University Academic Program Committee. Added a number of service examples to the appendix. Updated Provost designee on Academic Disabilities Accommodation Committee. Updated Board of Trustee Athletics Committee faculty representative. Updated the Law representative on the Academic Committee

¹ Version numbers are in major.minor format. A major change generally includes the addition of a new committee to the list, while a minor change generally indicates an update of the committee membership or update to information about the committee.
for International Engagement. Added Provost Review Panel. Updated the University Faculty Senate Student Government and USAC liaisons. Added Dean’s Advisory Council for International Education.

- Version 2.01 (14th October, 2019): Added Chair terms. Updated One Book, One Richmond Advisory Board membership. Updated the charge for the Ethics Initiative.
- Version 3.00 (1st December, 2019): Added page numbers. Corrected the name of the Faculty Review Panel – Provost. Renamed the Richmond Scholar Selection Committee to Richmond Scholar Selection Group and updated the description to reflect it is a group and not a formal committee. Updated the membership of the Richmond Scholar Selection Group. Added Interpersonal Wellness Advisory Committee. Added Faculty Review Panel – Law Dean. Updated membership for Bonner Center for Civic Engagement Advisory Council. Added a footnote with a list of all the faculty taking part in admissions activities. Added Subcommittee to Study University-wide Committee Service.
University Faculty Senate

Officers (Current Academic Year):
  President: Kristen Osenga
  Vice President: Jonathan Whitaker
  Chair of Committee on Committees: Saif Mehkari

Liaisons (Current Academic Year):
  University Staff Advisory Council: Mary Finley-Brook
  Student Governments: Saif Mehkari & Kelling Donald

Faculty Membership:
  A&S Div. 1: Julie Laskaris, Member of Senate Executive Committee (term expiring 2021)
  A&S Div. 1: Anthony Russell (term expiring 2022)
  A&S Div. 2: Jennifer Erkulwater (term expiring 2020)
  A&S Div. 2: Tze Loo (term expiring 2022)
  A&S Div. 3: Barry Lawson (term expiring 2020)
  A&S Div. 3: Kelling Donald (term expiring 2021)
  A&S At-Large: Stephanie Cobb (remaining-term replacement for Jane Berry, term expiring 2020)
  A&S At-Large: Todd Lookingbill (term expiring 2021)
  A&S At-Large: Mary Finley-Brook (term expiring 2022)
  A&S At-Large: Jennifer Bowie (one-year leave replacement for Walt Stevenson, term expiring 2022)
  JSLS: Thad Williamson, Member of Senate Executive Committee (fall semester sabbatical replacement for Terry Price, term expiring 2020)
  Law: Kristen Osenga, President & Member of Senate Executive Committee (term expiring 2020)
  Law: Noah Sachs (term expiring 2021)
  RSB: Saif Mehkari, Chair of CoC & Member of Senate Executive Committee (term expiring 2020)
  RSB: Abdullah Kumas (fall semester sabbatical replacement for Cassandra Marshall, term expiring 2021)
  RSB: Jonathan Whitaker, Vice President & Member of Senate Executive Committee (term expiring 2022)
  SPCS: Andrew Schoeneman, Member of Senate Executive Committee (term expiring 2021)

Ex-Officio Membership (non-voting):
  University President: Ronald A. Crutcher
  University Provost: Jeffrey Legro
  Immediate Past President: Jane Berry, Ex-Officio Advisor on Senate Executive Committee
University Faculty Senate Subcommittees

Under the University Faculty Senate charter (see Article IV.A) subcommittees may be formed to help assist the Senate in its work. The charges, terms, and membership of such committees is included below.

**Faculty Review Panel - A&S Dean**

Chair: Jonathan Whitaker

**Faculty Membership:**
- A&S: Kelling Donald
- A&S (Additional Member): Dell McWhorter
- JSLS: Thad Williamson
- JSLS (Additional Member): Kristin Bezio
- Law: Noah Sachs
- Law (Additional Member): Hank Chambers
- RSB: Jonathan Whitaker
- RSB (Additional Member): Violet Ho
- SPCS: Andrew Schoeneman

**Details:**
- **Term:** Through end of Fall 2019 semester.
- **Charge:** Details can be found in document titled “Policy Document for Faculty Review of the Provost and Academic Deans”

**Membership:** Faculty Review Panels consisting of at least five faculty members (at least one from each school) shall work as subcommittees of the University Faculty Senate to carry out faculty reviews of the provost and school deans. Each Faculty Review Panel will be chaired by a Senator, will be comprised of a majority of Senators, and may include faculty with specialized expertise in performance review methods.

**Notes:** Kelling Donald, Thad Williamson, Noah Sachs, Jonathan Whitaker, and Andrew Schoeneman are all Senators. Thus the membership of the committee is 5 Senators to 3 Non-Senators.

**Faculty Review Panel - Provost**

Chair: Kristen Osenga

**Faculty Membership:**
- A&S: Jennifer Erkulwater
- A&S (Additional Member): Barry Lawson
- JSLS: Al Goethals
- Law: Kristen Osenga
- Law (Additional Member): Noah Sachs
- RSB: Shakun Mago
- RSB (Additional Member): Saif Mehkari
- SPCS: Porcher Taylor
Details:

Term: Through end of Spring 2020 semester.

Charge: Details can be found in document titled “Policy Document for Faculty Review of the Provost and Academic Deans”

Membership: Faculty Review Panels consisting of at least five faculty members (at least one from each school) shall work as subcommittees of the University Faculty Senate to carry out faculty reviews of the provost and school deans. Each Faculty Review Panel will be chaired by a Senator, will be comprised of a majority of Senators, and may include faculty with specialized expertise in performance review methods.

Notes: Jennifer Erkulwater, Barry Lawson, Kristen Osenga, Noah Sachs, and Saif Mehkari are all Senators. Thus the membership of the committee is 5 Senators to 3 Non-Senators.

Faculty Review Panel – Law Dean

Chair: Pending

Faculty Membership:
A&S: Pending
JSLS: Pending
Law: Pending
RSB: Pending
SPCS: Pending

Details:

Term: Through end of Spring 2020 semester.

Charge: Details can be found in document titled “Policy Document for Faculty Review of the Provost and Academic Deans”

Membership: Faculty Review Panels consisting of at least five faculty members (at least one from each school) shall work as subcommittees of the University Faculty Senate to carry out faculty reviews of the provost and school deans. Each Faculty Review Panel will be chaired by a Senator, will be comprised of a majority of Senators, and may include faculty with specialized expertise in performance review methods.

Notes: Pending are all Senators. Thus the membership of the committee is \( \times \) Senators to \( \) Non-Senators.

Subcommittee to Study University-wide Committee Service

Chair: Kristen Osenga

Faculty Membership:
Senator: Kristen Osenga
Senator: Tze Loo
Senator: Stephanie Cobb

Details:

Term: Through end of Spring 2020 semester.
**Charge:** The motion that created the charge is as follows: I move that the Senate create an ad hoc committee of at least three Senators to determine parameters for and oversee a study of the landscape of university-wide committee service, using data available from Committee on Committee records and other university resources (including IFX data), as well as determining if and when a more comprehensive survey of the faculty should be conducted. This ad hoc committee should report back its survey parameters to the Senate no later than December 13, 2019, and should produce a preliminary report of the study of the landscape of university-wide committee service no later than the end of Spring 2020 semester.

**Membership:** The membership of the committee shall consist of three Senators.
University Faculty Senate Ad Hoc Committees

Under the University Faculty Senate charter (see Article IV.B.1) ad hoc committees may be formed with limited charges and terms. The charges, terms, and membership of such committees is included below. Also see Section I.A.3 of the Committee Policy document.

**Handbook Revision Committee**

**Chair:** Kristen Osenga

**Faculty Membership:**
- **Senator:** Kristen Osenga
- **Senator:** Julie Laskaris
- **Senator:** Saif Mehkari (fall semester sabbatical replacement for Terry Price)

**Details:**
- **Term:** Through end of Fall 2019 semester.
- **Charge:** By March 1, 2019 (extended to end of Fall 2019 semester), the Committee shall propose to the Senate specific changes to the Faculty Handbook. These changes may concern any matter addressed in the Faculty Handbook, but must address the “Faculty Personnel Policies and Procedures” contained in Part III of the Faculty Handbook. This part of the Handbook should explicitly address (a) sexual misconduct, (b) grievance, and (c) faculty status topics. In determining the proposed changes, the Committee shall consult regularly with the Senate, the Senate Executive Committee and the General Counsel of the University of Richmond.

**Membership:** The membership of the committee shall consist of three Senators. All of the committee members shall have voting rights. Members may be on the faculty of any school.

**General Education Curriculum Improvement Committee**

**Chair:** Jennifer Cable & Tim Hamilton

**Faculty Membership:**
- **A&S Div. 1:** Jennifer Cable
- **A&S Div. 2:** Kevin Cherry
- **A&S Div. 3:** Heather Russell
- **A&S At-Large:** Libby Gruener
- **JSLS:** Chris von Rueden
- **RSB:** Tim Hamilton
- **RSB:** Adam Marquardt

**Ex-Officio Membership (non-voting):**
- **Provost’s Office Representative:** Carol Parish
- **Registrar’s Office Representative:** Kristen Ball
- **Continuing Member from GECRC:** Sydney Watts

**Student Membership (non-voting):**
- **Westhampton College:** Jennifer Munnings
- **Richmond College:** Alec Greven
Details:
Term: Through end of Spring 2020 semester (with extension if necessary).

Charge:
The Charge. The General Education Curriculum (GEC) at University of Richmond is the set of required courses that all undergraduates must pass prior to graduation and currently consists of two units of First-Year Seminars, up to four units of a Second Language (Com II) requirement, up to six units of Fields of Study courses, and zero-unit Wellness courses. After a year-long evaluation, the General Education Curriculum Review Committee determined that the current GEC is not well suited to teach essential skills, abilities, and perspectives for undergraduates, or to fulfill our university’s mission of preparing students “for lives of purpose, thoughtful inquiry, and responsible leadership in a diverse world.” While the structure of the curriculum is functional, the neglected GEC has become a list of boxes to check for students. The GEC contains redundancies and weaknesses in the instruction of writing, numeracy, and wellness. The General Education Curriculum Improvement Committee is tasked to carefully sculpt and reshape UR’s GEC to patch its gaps and bring coherence to the curriculum. Given the GEC’s central role in our students’ educational experience, a well-designed, intelligible, and intellectually ambitious curriculum can invigorate the university’s faculty and students and create a sense of purpose for the university that attracts prospective students.

The Product. Building on the suggestions and proposals outlined by the GEC Review Committee’s final report, the GEC Improvement Committee will prepare a revised general education curriculum proposal that addresses the shortcomings and incoherence of the current curriculum to present to the Faculty Senate.

The Process. The Faculty Senate will convene a General Education Curriculum Improvement Committee that includes faculty members from the School of Arts & Sciences, the Robins School of Business, and the Jepson School of Leadership Studies. A good faith effort will be made to constitute the committee by May 2019. This General Education Curriculum Improvement Committee is proposed to begin its work by May 2019 and end by May 2020 with an extension if necessary. The GEC Improvement Committee will identify its chairperson or co-chairs at its first meeting. The GEC Review Committee chairperson will make available all documents and data generated by the review during 2018-19, including the review’s final report. The GEC Improvement Committee should hold an organizational meeting soon after being constituted and preferably at the beginning of Summer 2019, and then meet regularly during Fall 2019. The Committee shall actively seek input from individual departments and programs, especially those that contribute to the General Education curriculum. The Faculty Senate requests that the Committee report back to the Faculty Senate on their work by December 2019, including sharing a draft framework of a proposed curriculum if available. A complete and detailed proposal should be presented to the Faculty Senate, relevant faculty governance bodies, administrators, and the university faculty during Spring 2020 for approvals (the committee should be prepared to spend more time shepherding the proposal, if necessary). If a new curriculum is approved, the GEC Improvement Committee should create a draft charge for a new committee responsible for implementing the new curriculum.

Membership: The committee membership will include four faculty from A&S, two from RSB, and one from Jepson; two students ex officio (one from Westhampton College and one from Richmond College); one ex officio representative of the Provost’s Office; one ex officio member from the Registrar’s Office; and one ex officio continuing member from the General Education Curriculum Review Committee.
Faculty Executive Committees

All Faculty Executive Committees are standing committees. The charges of such committees are included in the University Faculty Senate Committee Policy Document (see Section III.A).

Committee on Committees

Chair: Saif Mehkari (1st Consecutive Year as Chair)

Faculty Membership:
- A&S: Todd Lookingbill (temporary, term expiring 2020)
- JSLS: Thad Williamson (fall semester sabbatical replacement for Terry Price, term expiring 2020)
- Law: Noah Sachs (term expiring 2020)
- RSB: Saif Mehkari (term expiring 2020)
- SPCS: Andrew Schoeneman (term expiring 2020)

Faculty Award Selection Committee

Chair: Pending

Faculty Membership:
- A&S: Pending
- JSLS: Pending
- Law: Pending
- RSB: Pending
- SPCS: Pending

Ex-Officio Membership (non-voting):
- Provost (or designee): Sandra Joireman (designated by Jeff Legro)

Notes: This is a new committee. Appointments to this committee will occur in advance of their meeting in the Spring to decide the award winners. Members on this committee do not have terms and are just appointed for determining the awards winners for that year.

Faculty Status and Faculty Credentials Committee

Chair: Joyce Janto (1st Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Johann Stegmeir (term expiring 2021)
- A&S Div. 2: Lucretia McCulley (term expiring 2022)
- A&S Div. 3: Anna Creech (term expiring 2022)
- A&S At-Large: Lorenza Marcin (term expiring 2020)
- JSLS: Peter Kaufman (term expiring 2020)
- Law: Joyce Janto (term expiring 2021)
- Law: Ashley Dobbs (term expiring 2022)
- RSB: Andrea Waddle (term expiring 2022)
- SPCS: Erik Nielson (term expiring 2021)
Ex-Officio Membership (non-voting):
- Provost (or designee): Sandra Joireman (designated by Jeff Legro)
- A&S Dean’s Representative: Dan Palazzolo (designated by Patrice Rankine)
- JSLS Dean’s Representative: Crystal Hoyt (designated by Sandra Peart)
- Law Dean’s Representative: Joyce Janto (designated by Wendy Perdue)
- RSB Dean’s Representative: Joyce van der Laan Smith (designated by Mickey Quinones)
- SPCS Dean's Representative: Tom Shields (designated by Jamelle Wilson)

Faculty Technology Committee
Chair: Lewis Barnett (1st Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Michael Marsh-Soloway (term expiring 2022)
- A&S Div. 2: Stephen Long (term expiring 2020)
- A&S Div. 3: Lewis Barnett (term expiring 2021)
- A&S At-Large: Christine Helms (term expiring 2020)
- JSLS: Kristin Bezio (term expiring 2021)
- Law: Roger Skalbeck (term expiring 2022)
- RSB: Chad Curtis (term expiring 2021)
- RSB: Tom Mattson (term expiring 2022)
- SPCS: Lionel Mew (term expiring 2022)

Ex-Officio Membership (non-voting):
- Provost (or designee): Carol Parish (designated by Jeff Legro)
- CIO (or designee): Keith “Mac” McIntosh (to contact use: cio@richmond.edu)
- Director Manager, Academic Computing Services (or designee): Mark Nichols
- Faculty Director, Teaching and Scholarship Development Hub: Linda Boland

Notes: A member from this committee also serves on each of the IT Governance Steering Committee, IT Governance User Experience Committee, and the IT Governance Data Management Committee. See IT Governance Committees for details.

Grievance Committee
Chair: Stephen Long (2nd Consecutive Year as Chair)

Faculty Membership:
- A&S: Stephen Long (term expiring 2020)
- JSLS: Peter Kaufman (term expiring 2021)
- Law: David Frisch (term expiring 2020)
- RSB: David North (term expiring 2020)
- SPCS: Porcher Taylor (term expiring 2022)
Richmond Scholar Steering Committee

Chair: Maia Linask (1st Consecutive Year as Chair, fall semester only)

**Faculty Membership:**
- A&S Div. 1: Johann Stegmeir (term expiring 2022)
- A&S Div. 2: Jennifer Nourse (term expiring 2021)
- A&S Div. 3: Tedd Bunn (term expiring 2021)
- A&S At-Large: Samantha Seeley (term expiring 2020)
- JSLS: Kristin Bezio (term expiring 2022)
- RSB: Maia Linask (spring semester sabbatical replacement will be Mitch Conover, term expiring 2022)

**Ex-Officio Membership (non-voting):**
- Faculty Director of the Richmond Scholars Program: Laura E. Knouse
- Dean of Admissions (or designee): Marilyn Hesser (designated by Gil Villanueva)
- Director of Financial Aid (or designee): Belinda Hill (designated by Chip Bryan)
- Director for Office of Scholars and Fellowships: Dana Kuchem
- Director of the Oliver Hill Program: Tinina Cade

Notes: As specified in the committee charge, typically, the committee will invite the Vice President for Enrollment Management and the Provost (or designee) to one meeting each year.

Undergraduate (Traditional) Admissions Committee

Chair: Adam Marquardt (1st Consecutive Year as Chair)

**Faculty Membership:**
- A&S Div. 1: Dean Simpson (term expiring 2022)
- A&S Div. 2: David Salisbury (term expiring 2020)
- A&S Div. 3: Matt Trawick (term expiring 2022)
- A&S At-Large: Doug Winiarski (term expiring 2021)
- JSLS: Thad Williamson (term expiring 2021)
- RSB: Joe Ben Hoyle (term expiring 2021)
- RSB: Adam Marquardt (term expiring 2022)

**Ex-Officio Membership (non-voting):**
- Vice President of Enrollment Management: Stephanie Dupaul
- Dean of Admissions: Gill Villanueva
- Executive Director of Admissions: Marilyn Hesser
- Dean of Richmond College (or designee): Joe Boehman
- Dean of Westhampton College (or designee): Mia Reinoso Genoni

**Student Membership (non-voting):**
- A&S: Fiona Tod-Carter
- A&S: Aquila Maliyekkal
- JSLS: Chris Barry
- RSB: Russell Cooper
University Libraries Faculty Committee

**Chair:** Peter Kaufman (1st Consecutive Year as Chair)

**Faculty Membership:**
- **A&S Div. 1:** Mariela Mendez (term expiring 2020)
- **A&S Div. 2:** Mavis Brown (one-year replacement for Jeppe Von Platz, term expiring 2021)
- **A&S Div. 3:** Ovidiu Lipan (term expiring 2022)
- **JSLS:** Peter Kaufman (term expiring 2022)
- **Law:** Maureen Moran (term expiring 2022)
- **Law:** Mei Kiu Lo (term expiring 2022)
- **RSB:** Tom Zylkin (term expiring 2022)
- **SPCS:** Porcher Taylor (term expiring 2021)

**Ex-Officio Membership (non-voting):**
- **Provost (or designee):** Sandra Joireman (designated by Jeff Legro)
- **University Librarian:** Kevin Butterfield
- **Associate Dean for Library & IS, School of Law (or designee):** Roger Skalbeck
Faculty Advisory Committees

All Faculty Executive Committees are standing committees. The charges of such committees are included in the University Faculty Senate Committee Policy Document (see Section III.B).

**Academic Committee for International Engagement**

Chair: Yucel Yanikdag (1st Consecutive Year as Chair)

*Faculty Membership:*

- **A&S Div. 1:** Sharon Feldman (term expiring 2020)
- **A&S Div. 2:** Monti Datta (term expiring 2021)
- **A&S Div. 3:** Kristine Grayson (term expiring 2022)
- **A&S At-Large:** Yucel Yanikdag (term expiring 2020)
- **JSLS:** Chris von Rueden (term expiring 2021)
- **Law:** Andy Spalding (remaining term replacement for Chiara Giorgetti, term expiring 2020)
- **RSB:** Daniel Paik (term expiring 2021)
- **RSB:** Doug Bosse (term expiring 2022)
- **SPCS:** Gretchen Flynn Morris (term expiring 2021)

*Ex-Officio Membership (non-voting):*

- **Dean of International Education (or designee):** Martha Merritt
- **Associate Dean for International Business:** Tom Cosse
- **Associate Dean for Professional Education & Special Programs Strategic Planning and Summer Programs (SPCS):** David Kitchen
- **University Registrar (or designee):** Brianne Meagher (designated by Susan Breeden)
- **Dean of Admissions (or designee):** Gil Villanueva
- **Director of Financial Aid (or designee):** Emily Martin (designated by Chip Bryan)
- **Dean of Richmond College (or designee):** Joe Boehman
- **Dean of Westhampton College (or designee):** Mia Reinoso Genoni
- **Coordinator of International Studies Program:** Sheila Carapico

*Student Membership (non-voting):*

- **International Education Student Advisory Committee Representative:** Pending

**Academic Disabilities Accommodation Committee**

Chair: Allison Brenning (1st Consecutive Year as Chair)

*Faculty Membership:*

- **A&S Div. 1:** Joanna Love (one-year replacement for Caroline Weist, term expiring 2021)
- **A&S Div. 2:** Allison Brenning (term expiring 2022)
- **A&S Div. 3:** Van Nall (term expiring 2020)
- **A&S At-Large:** Linda Fairtile (term expiring 2022)
- **JSLS:** Marilie Coetsee (fall semester leave replacement for Haley Harwell, term expiring 2021)
- **Law:** Andrew Frank (term expiring 2022)
- **RSB:** Collin Rabe (term expiring 2022)
- **RSB:** No member, exception granted under Article I.B.11 of the Committee Policy Document
- **SPCS:** Kate Cassada (term expiring 2022)
Ex-Officio Membership (non-voting):

- Provost (or designee): Carol Parish (designated by Jeff Legro)
- Dean of Arts & Sciences (or designee): Ben Broening (designated by Patrice Rankine)
- Dean of Jepson School of Leadership Studies (or designee): Kerstin Soderlund (designated by Sandra Peart)
- Dean of School of Law (or designee): Andrew Frank (designated by Wendy Perdue)
- Dean of Robins School of Business (or designee): Laura Thompson (designated by Mickey Quinones)
- Dean of School of Professional & Continuing Studies (or designee): Tom Shields (designated by Jamelle Wilson)
- Dean of Richmond College (or designee): Joe Boehman
- Dean of Westhampton College (or designee): Mia Reinoso Genoni
- University Registrar (or designee): Kristen Ball (designated by Susan Breeden)
- Professional Evaluator from CAPS (or designee): Dr. Mary Churchill
- Dean of Admissions (or designee): Gil Villanueva
- Assistant Medical Director (or designee): Dr. Alene Waller
- Disability Coordinator (or designee): Dr. Tina Cade

Notes: Information on who the current Professional Evaluator from CAPS, Assistant Medical Director, and Disability Coordinator was provided by Tom Roberts.

Faculty Athletic Committee

Chair: Chris Stevenson (1st Consecutive Year as Chair)

Faculty Membership:

- A&S Div. 1: Chuck Mike (term expiring 2021)
- A&S Div. 2: Rania Sweis (term expiring 2021)
- A&S Div. 3: Chris Stevenson (term expiring 2021)
- A&S At-Large: Ted Peebles (term expiring 2020)
- JSLS: Thad Williamson (term expiring 2020)
- RSB: John Earl (term expiring 2020)
- RSB: Mitch Conover (term expiring 2022)
- SPCS: Dan Roberts (term expiring 2022)

Ex-Officio Membership (non-voting):

- President: Ronald Crutcher
- Provost: Jeffrey Legro
- Faculty Athletic Representative: Linda Boland
- Associate Assistant Athletic Director for Academic Support & Student Services of Athletics/Academics: Bruce Matthews
Faculty Development Committee

Chair: Laura Webb (1st Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Aurora Hermida Ruiz (term expiring 2022)
- A&S Div. 2: Sydney Watts (term expiring 2022)
- A&S Div. 3: Jory Brinkerhoff (one-year sabbatical replacement for Omar Quintero, term expiring 2021)
- A&S At-Large: Lidia Radi (term expiring 2021)
- JSLS: Javier Hidalgo (term expiring 2020)
- Law: Laura Webb (term expiring 2020)
- RSB: Paul Clikeman (remaining-term replacement for Shakun Mago, term expiring 2021)
- RSB: Adam Marquardt (term expiring 2022)
- SPCS: Lionel Mew (term expiring 2020)

Ex-Officio Membership (non-voting):
- Provost (or designee): Sandra Joireman (designated by Jeff Legro)

First-Year Seminar Committee

Chair: Erik Craft (1st Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Martin Sulzer-Reichel (term expiring 2020)
- A&S Div. 2: Richard Dagger (term expiring 2022)
- A&S Div. 3: Melanie Hillner (term expiring 2021)
- A&S At-Large: Brannon McDaniel (term expiring 2020)
- JSLS: Kristin Bezio (term expiring 2021)
- Law: No member, exception granted under Article I.B.11 of the Committee Policy Document
- RSB: Erik Craft (term expiring 2020)
- RSB: Jonathan Wight (term expiring 2022)
- SPCS: Lionel Mew (term expiring 2021)

Ex-Officio Membership (non-voting):
- FYS Director: Mary Kelly Tate

General Education Committee

Chair: Jane Geaney (1st Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Marcia Whitehead (term expiring 2022)
- A&S Div. 2: Jane Geaney (term expiring 2022)
- A&S Div. 3: Eugene Wu (one-year replacement for Miles Johnson, term expiring 2021)
- A&S At-Large: David Brandenberger (term expiring 2020)
- JSLS: Don Forsyth (term expiring 2022)
RSB: Tom Arnold (term expiring 2021)
RSB: Amit Eynan (term expiring 2022)

Ex-Officio Membership (non-voting):
Dean of Arts & Sciences (or designee): Kathrin Bower (designated by Patrice Rankine)
Dean of Jepson School of Leadership Studies (or designee): Crystal Hoyt (designated by Sandra Peart)
Dean of Robins School of Business (or designee): Joyce van der Laan Smith (designated by Mickey Quinones)
University Registrar (or designee): Kristen Ball (designated by Susan Breeden)

Student Membership (non-voting):
A&S: Caroline Schiavo
A&S: Ean Anderson
JSLS: Elle Porfilio
RSB: Sean Foley

Notes: As specified in the committee charge, the chairs of the Westhampton and Richmond Student Government Academic Affairs Committees must be included among the student membership.

Honorary Degrees and Awards Committee
Chair: Thad Williamson (1st Consecutive Year as Chair)

Faculty Membership:
A&S: Aurora Hermida-Ruiz (term expiring 2020)
JSLS: Thad Williamson (term expiring 2021)
Law: Kevin Woodson (term expiring 2022)
RSB: Neil Ashworth (term expiring 2020)
SPCS: Dan Roberts (term expiring 2021)

Ex-Officio Membership (non-voting):
Provost (or designee): Jeff Legro
Vice President of Advancement (or designee): Martha Callaghan

Student Co-Curricular Academic Initiatives Committee
Chair: Christie Lacy (1st Consecutive Year as Chair)

Faculty Membership:
A&S Div. 1: Dixon Abreu (term expiring 2021)
A&S Div. 2: Monti Datta (one-year replacement for Jimmy Kandeh, term expiring 2021)
A&S Div. 3: Diane Kellogg (term expiring 2022)
A&S At-Large: Christie Lacy (term expiring 2022)
JSLS: Al Goethals (term expiring 2020)
Law: Jonathan Stubbs (term expiring 2020)
RSB: Erik Craft (term expiring 2021)
RSB: Andy Szakmary (term expiring 2022)
SPCS: Laura Kuti (term expiring 2020)
Ex-Officio Membership (non-voting):
- Provost (or designee): Scott Johnson (designated by Jeff Legro)
- Dean of Richmond College (or designee): Joe Boehman
- Dean of Westhampton College (or designee): Mia Reinoso Genoni
- Director of Living, Learning and Roadmap: Andrew Gurka
- Wellness Coordinator: Kaylin Tingle

Student Membership (non-voting):
- A&S: Caroline Schiavo
- A&S: Nikhil Mehta
- JSLS: John Barton
- RSB: Michael Opstelten

Notes: As specified in the committee charge, representatives from the Westhampton and Richmond Student Government Academic Affairs Committees should be included among the student membership. Also, information on who the current Wellness Coordinator is was provided by Tom Roberts.

Undergraduate (Traditional) Student Academic Integrity Committee
- Chair: Tom Mattson (1\textsuperscript{st} Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Martin Sulzer-Reichel (term expiring 2022)
- A&S Div. 2: Lester Caudill (term expiring 2020)
- A&S Div. 3: Lynda Kachurek (term expiring 2022)
- A&S At-Large: Kevin Pelletier (term expiring 2021)
- JSLS: Marilie Coetsee (fall semester leave replacement for Haley Harwell, term expiring 2020)
- RSB: Tom Mattson (term expiring 2021)
- RSB: Andrea Waddle (fall semester leave replacement for Sara Hanson, term expiring 2022)

Ex-Officio Membership (non-voting):
- Provost (or designee): Carol Parish (designated by Jeff Legro)
- VP for Student Development (or designee): Steve Bisese (cc Julia Kelly on all emails to him)
- Dean of Richmond College: Joe Boehman
- Dean of Westhampton College: Mia Reinoso Genoni

University Academic Program Committee
- Chair: Tim Hamilton (2\textsuperscript{nd} Consecutive Year as Chair)

Faculty Membership:
- A&S Div. 1: Thomas Manganaro (term expiring 2020)
- A&S Div. 2: Scott Davis (term expiring 2022)
- A&S Div. 3: Mike Kerkhove (one-year replacement for John Hayden, term expiring 2021)
- A&S At-Large: Samantha Seeley (term expiring 2020)
- JSLS: Julian Hayter (term expiring 2021)
Law: David Epstein (term expiring 2019)
RSB: Violet Ho (term expiring 2021)
RSB: Tim Hamilton (term expiring 2022)
SPCS: Erik Nielson (term expiring 2020)

Ex-Officio Membership (non-voting):
Provost (or designee): Carol Parish (designated by Jeff Legro)
Dean of Arts & Sciences (or designee): Kathrin Bower (designated by Patrice Rankine)
Dean of Jepson School of Leadership Studies (or designee): Crystal Hoyt (designated by Sandra Peart)
Dean of School of Law (or designee): David Epstein (designated by Wendy Perdue)
Dean of Robins School of Business (or designee): Mickey Quinones
Dean of School of Professional & Continuing Studies (or designee): Jamelle Wilson
University Registrar: Susan Breeden
Director of Institutional Effectiveness: Melanie Jenkins
University Administrative Standing Committees

The University Faculty Senate is responsible for fill vacancies on University Administrative Committees. A list of faculty members currently on these committees is included below. Non-faculty members are not included below. See Section V and Appendix I of the University Faculty Senate Committee Policy Document for more information, including the charges of these committees as provided to the University Faculty Senate.

**Biosafety Oversight Committee**

*Faculty Representative:* Jonathan Dattelbaum  
*Faculty Representative:* Christine Helms  
*Faculty Representative:* Julie Pollock  
*Faculty Representative:* Krista Stenger  
*Faculty Representative:* Amy Treonis

**Notes:** Jennifer O’Donnell, Manager of Biological Laboratories also serves on this committee.

**Compliance Oversight Committee**

*Faculty Representative:* Lynda Kachurek (term expiring 2022)

**Notes:** The faculty representative rotates among the schools. The current representative is from A&S.

**Cultural Affairs Committee**

*A&S Div. 1:* Ann Van Gelder (term expiring 2020)  
*A&S Div. 2:* Deborah Napoli (term expiring 2021)  
*A&S Div. 3:* Camilla Nonterah (one-year replacement for Wade Downey, term expiring 2021)  
*A&S At-Large:* Angela Leeper (term expiring 2022)  
*JSLS:* Chris von Rueden (term expiring 2020)  
*Law:* Mei Kiu Lo (term expiring 2022)  
*RSB:* Chad Curtis (term expiring 2020)  
*SPCS:* Laura Kuti (term expiring 2021)

**Notes:** This committee is usually chaired by a faculty member. This year the chair is Chris von Rueden. The committee also includes two ex-officio members: Deborah S. Sommers, Executive Director Modlin Center for the Arts, and Dan Palazzolo from the A&S Dean’s office.

**Fringe Benefits Committee**

*A&S:* Jim Davis (term expiring 2022)  
*JSLS:* Don Forsyth (fall semester sabbatical replacement for Terry Price, term expiring 2021)  
*Law:* Tamar Schwartz (term expiring 2022)  
*RSB:* John Earl (term expiring 2020)  
*SPCS:* Kate Cassada (term expiring 2021)

**University Faculty Senate Representative:** Pending
**Institutional Review Board**

Faculty Representative: Scott Allison  
Faculty Representative: Jeffrey Hass  
Faculty Representative: Violet Ho  
Faculty Representative: Crystal Hoyt  
Faculty Representative: Karen Kochel  
Faculty Representative: Andy McGraw  
Faculty Representative: Bob Spires

**Notes:** This committee is chaired by a faculty member. The current Chair is Scott Allison with a chair term expiring 2021. Crystal Hoyt serves as the Vice Chair. Other members of the committee include Kelly McCrowell (non-UR community member) and Cindy Sharp (in a non-voting role as the IRB Coordinator).

**IT Governance Committees**

**IT Governance Steering Committee:**
- Chair of Faculty Technology Committee: Lewis Barnett  
- At-Large Faculty Representative: Eugene Wu  
- At-Large Faculty Representative: Barry Lawson (1-year term)

**IT Governance User Experience Committee:**
- Member from Faculty Technology Committee: Roger Skalbeck

**IT Governance Data Management Committee:**
- Member from Faculty Technology Committee: Lionel Mew

**Notes:** Information about these committees needs to be added to the Faculty Senate Policy document

**Planning and Priorities Committee**

A&S Div. 1: Sojourna Cunningham (term expiring 2022)  
A&S Div. 2: Laura Runyen-Janecky (term expiring 2020)  
A&S Div. 3: Erling Sjovold (term expiring 2020)  
A&S Div. 4: Erika Damer (term expiring 2020)  
JSLS: Al Goethals (term expiring 2021)  
Law: Chris Cotropia (term expiring 2022)  
RSB: David North (term expiring 2021)  
RSB: Steve Thompson (term expiring 2022)  
SPCS: Porcher Taylor (term expiring 2020)  
University Faculty Senate President (ex-officio): Kristen Osenga

**Notes:** The divisional rotations for A&S on this committee have to be updated.
**Student Development Committee**

A&S Div. 1: Elizabeth Schlatter (term expiring 2021)
A&S Div. 2: Miranda Shaw (term expiring 2020)
A&S Div. 3: Christine Helms (term expiring 2022)

JSLS: Julian Hayter (remaining-term replacement for Allison Archer, term expiring 2021)

RSB: Trey Sutton (term expiring 2022)
RSB: Jeff Carlson (remaining-term replacement for Shakun Mago, term expiring 2020)

**Sustainability and Environmental Awareness Committee**

A&S: Mary Finley-Brook (term expiring 2021)
A&S: Emily Boone (term expiring 2022)

JSLS: Jessica Flanigan (term expiring 2020)

Law: Joel Eisen (term expiring 2020)

RSB: Olivia Aronson (term expiring 2021)

SPCS: Andrew Schoeneman (term expiring 2022)
University Administrative Ad-Hoc Committees

The University Faculty Senate is responsible for fill vacancies on University Administrative Committees. A list of faculty members currently on these committees, including the committee charge and term, are included below. Non-faculty members are not included below. See Section I.A.3.b of the University Faculty Senate Committee Policy Document for more information.

Bonner Center for Civic Engagement Advisory Council

**Faculty Representative:** Trey Sutton
**Faculty Representative:** Emily Boone
**Faculty Representative:** Julie McConnell
**Faculty Representative:** Eric Yellin
**Faculty Representative:** Mariela Mendez de Coudriet

**Details:**
- **Reports to:** Provost’s Office (Contact: Sylvia Gale, Bonner Center for Civic Engagement)
- **Term:** Pending
- **Charge:** The Bonner Center for Civic Engagement (CCE) Advisory Council at the University of Richmond was established in 2012 to increase stakeholder input and provide a vehicle for strategic and visionary support of the CCE and its mission. Council members provide guidance and counsel to the CCE’s Executive Director and the CCE and contribute to a sustained dialogue around issues of engagement.

**Notes:** Possibly upgrade to a standing committee. Sylvia Gale, Interim Executive Director, Bonner Center for Civic Engagement is the Chair of the advisory council.

Creativity, Innovation and Entrepreneurship

- **A&S Div. 1:** Anthony Russell
- **A&S Div. 2:** Brannon McDaniels
- **A&S Div. 3:** Ryan Coppage
- **A&S Div. 4:** Kelly Lambert
- **JSLS:** Chris von Rueden
- **Law:** Roger Skalbeck
- **RSB:** Chris Courtney
- **SPCS:** Bob Spires

**Details:**
- **Reports to:** Provost’s Office (Contact: Carol Parish)
- **Term:** Academic Year 2019-2020, with a possibility of it converting into a standing committee later
- **Charge:** The Questions. The world is complex, multi-faceted, and changing at a rapid pace. Preparing the next generation to thrive in that environment, build robust communities, and solve major social and environmental challenges is critical for higher education. How do we nurture students who have the intellectual tools and practical skills to understand, adapt, and lead in turbulent times?
Creativity, innovation, and entrepreneurship (CIE) are an important part of the answer. We need to encourage students to develop the capacity to create new knowledge by drawing off time tested epistemologies in the humanities, sciences, fine arts and social sciences, as well as those in professional schools. Students must also learn how to innovate – to apply knowledge in new ways to address a variety of social and market needs. Finally, we must educate our students on entrepreneurship: how to take risks to establish effective and viable organizations in ways never imagined. What would a distinctive initiative in CIE look like at the University of Richmond that would significantly contribute to the capabilities of our students?

Why Now? CIE is not new – in some form it is what universities have always been doing for students. A number of things, however, are different, especially for liberal arts colleges, and they require a response. Here are a few:

- Pace of technological change
- Interconnectedness of societies and cultures
- Rapid transmission of ideas
- Growth rate of interdisciplinary fields and inquiry; combining liberal arts with professional schools
- Increase in the number of jobs/careers the average student will hold in a lifetime
- Leap in new methods in CIE – e.g., design thinking
- Explosion of social innovation/entrepreneurship as an approach
- Surge in student interest in CIE

The Competitive Landscape. As detailed in the attached report, many universities and colleges have programs in some portion of the CIE space. Entrepreneurship programs are most common. Typically, these are mostly centered in business schools with a few institutions having programs that extend meaningfully into other schools, most commonly, engineering. Most top tier liberal arts colleges have some sort of curricular or co-curricular offering in CIE; a smaller number have certificates. Almost none, including the top 25 national liberal arts colleges, have specialized majors or general education requirements.

The Opportunity. The University of Richmond has a number of strengths that make it well positioned to undertake a CIE initiative that can significantly add to the capacity and profile of the institution.

- Five schools – our national liberal arts peers do not have five schools to pull from in a distinctive mix that spurs multidimensional creativity and problem-solving. The School of Arts and Sciences provides vital knowledge in critical disciplines and well-developed styles of creativity from the humanities, social sciences, natural and applied sciences, and fine arts.
- The School of Business has an existing innovation and Entrepreneurship track, a Center for Innovation and Entrepreneurship, an iLab, and an emerging entrepreneurship minor. The School of Law has a certificate in Intellectual Property Law, an Intellectual Property Institute, a selection of relevant courses and a very strong IP faculty as well as a clinic that provides free legal assistance to local startups and entrepreneurs. The Jepson School offers a specialized and critical leadership frame on CIE. SPCS helps take CIE into the Richmond community and Richmonders’ talents into CIE.
- The size of UR offers an advantage in the tightness of linkages across our schools that are often lost or not made at bigger universities.
- The diversity of Richmond’s student body is a significant advantage in CIE: diversity enhances creativity, decision-making, and output. CIE would help leverage diversity and further inclusion as multi-perspectival groups work together on meaningful challenges.
- UR’s commitment to experiential learning and CIE would benefit each other.
- UR’s strength in Civic Engagement (CCE) would work well with UR CIE programs: “the most effective social entrepreneurship programs also appear to integrate existing campus centers for civic engagement or social justice.”
Richmond is a growth city for both business and social entrepreneurs, providing rich opportunities for two-way partnerships between community and UR.

UR is a national leader in global education, opening pathways to apply CIE initiatives in a broader context, potentially with “glocal” (e.g., Richmond or Virginia) dimensions.

CIE can take on wicked problems/grand challenges and encourage new enterprises that bring together scholars and students from across the university in semester or longer projects and/or courses, thus helping to weave a stronger community and identity.

The Charge. In the next six months, we want to explore how UR can best develop an outstanding program in CIE that distinguishes the University and its relative strengths, significantly advancing our mission to educate. Any proposal should:

1) Articulate what each school can usefully do on its own
2) What the schools should do together
3) Identify degree, certificate, co-curricular, and extra-curricular options
4) Outline any hiring desirable and the number and types of positions
5) Describe desirable facilities/space
6) Project rough budget numbers

The challenge is to determine what a distinctive CIE initiative should look like.

**Dean’s Advisory Council, International Education**

- Faculty Representative: Patricia Herrera (term expiring 2021)
- Faculty Representative: Kathrin Bower (term expiring 2021)
- Faculty Representative: Kelling Donald (term expiring 2020)
- Faculty Representative: Maia Linask (term expiring 2020)
- Faculty Representative: Stephen Long (term expiring 2023, also begins in 2020)
- Faculty Representative: Mariela Mendez (term expiring 2020)
- Faculty Representative: Mary Finley-Brook (term expiring 2021)
- Faculty Representative: Rafael De Sa (term expiring 2020)
- Faculty Representative: Yvonne Howell (term expiring 2021)

**Details:**

- Reports to: Provost’s Office (Contact: Martha Merritt)
- Term: *pending*

Charge: This group serves to advise the Dean of International Education, participate in brainstorming sessions, and to provide faculty perspective on IE activities.

Notes: Possibly upgrade to a standing committee.

**Ethics Initiative Committee**

- Faculty Representative: Jess Flanigan
- Faculty Representative: Richard Dagger
- Faculty Representative: Monti Datta
- Faculty Representative: Miriam McCormick
- Faculty Representative: Richard Coughlan
- Faculty Representative: Christopher Corts
- Faculty Representative: Tom Shields.
Details:

Reports to: Provost’s Office (Contact: Sandra Peart)

Term: pending

Charge: The need:

At national and local levels and on college campuses, we find ourselves challenged by divisive times. These challenges make apparent the need for substantive discussions and training around ethical dilemmas. Ethics initiatives do not prescribe the answers but they can help students understand the moral issues at stake, talk about issues with intellectual sophistication, live lives of purpose and consequence, and assume positions of ethical leadership. In business, politics, science, law, and leadership, the need for an education in ethics is profound and employers increasingly recognize this need.

The University of Richmond will distinguish itself with an integrated approach across our five schools. There is no ethics initiative in the national landscape that has our strength and breadth. We can excel in preparing students to lead in professions that increasingly demand ethics training.

The committee charge:

In the next six months, we will assess programs in Ethics at the University of Richmond and explore ways to build on our existing strengths, significantly advancing our mission to educate students for lives of purpose and responsible leadership. The committee will:

1) Assess what is presently underway within and across Schools;
2) Identify options for additional ethics education, including
   - Curricular – Expansion of ethics courses and course sequences across the curriculum (add coherence to current course offerings)
   - Practice – Extension of programming to co-curricular
   - Outward-facing elements – Sponsored speakers, symposia, lectures, conferences, web presences, and other public elements;
3) Consider resource needs, including faculty and staff as well as facilities, and estimate costs.

Our Ethics Initiative will add a unique, 5 School twist to the ethics programs of other universities. We will take advantage of already existing strengths and put a distinctive UR stamp on such conversations.

University Faculty Hiring Process Committee

Faculty Representative: Dean Croushore

Details:

Reports to: Provost’s Office (Contact: Sandra Joireman)

Term: Fall 2019

Charge: To look at faculty hiring practices at the University of Richmond.
First Year Experience Advisory Group

A&S: Della Dumbaugh
A&S: Shannon Jones
JSLS: Chris Von Reuden
RSB: Shital Thekdi

Details:

Reports to: Provost’s Office (Contact: Scott Johnson)

Term: Academic Year 2019-2020 (with a possibility of an extension)

Charge: The ways in which Richmond students are introduced to the University, and the early experiences they have, can influence their retention, academic success, relationships with others, and affinity for UR.

In light of the recent strategic plan Forging Our Future, Building From Strength, the development of The Richmond Endeavor Quality Enhancement Plan, and the abiding desire to improve the student experience at the University of Richmond, the Executive Vice President & Provost and the Vice President for Student Development charge the First-Year Experience Advisory Committee with fulfilling the stated goal of the University’s strategic plan: to Develop a signature first-year experience that will immerse undergraduate students into our intellectual community and set them on a purposeful, ambitious path of inquiry and achievement in the classroom and in their personal development.

During Spring 2018, an initial First-Year Experience (FYE) Committee worked to define “the first year” (May 1st to May 15th), establish a set of overarching goals (labeled Adjustment, Community, and Transformation), and explore (with significant external input) the range of programs and possibilities that currently exist and/or could be implemented to create a signature first-year experience fitting for the University of Richmond. The integration of the full experience was of particular concern, and remains so.

A new FYE Advisory Committee is charged with supporting co-leaders Scott Johnson (from Academic Affairs) and Andy Gurka (from Student Development) as they move the FYEC-derived ideas and possibilities to actions. The FYE-AC will provide the insight and understanding necessary (pending all required approvals and with significant campus consultation) to support the creation of a fully revised first-year experience. This includes (but is not limited to), establishing a clear plan for the First-Year Experience and pursuing approvals and implementation of the elements of this plan (with a running timeline, an outline of relevant programs/initiatives, acquiring where possible requisite budget and staffing, and drafting assessment processes).

This FYE-AC will work for three semesters (through spring 2020), submitting progress updates each semester to the University Provost and the VP for Student Development. In 2020, Provost Legro and VP Bisese will, in consultation with committee members, revisit the need for the FYE-AC.

Health & Wellbeing Taskforce

Faculty Representative: Laura Knouse
Faculty Representative: Kathleen Skerrett
Faculty Representative: Camilla Nonterah

Details:

Reports to: Provost’s Office (Contact: Scott Johnson)
Term: Academic Year 2019-2020

Charge: As you may know, the University’s Strategic Plan, *Forging our Future, Building from Strength: A Plan for the University of Richmond*, calls for us to “create a comprehensive well-being initiative for students that would strengthen and align programs (e.g. student health, recreation and wellness, CAPS) that support both high achievement and a well-balanced life.” In response, the University has partnered with the JED Foundation. More specifically, the JED Campus program is a nationwide initiative of The Jed Foundation (JED) designed to guide schools through a collaborative process of comprehensive systems, programs, and policy development with customized support to build upon existing student mental health, substance abuse, and suicide prevention efforts. By becoming a JED Campus, a school demonstrates a commitment to the emotional well-being of its students. JED Campus schools embark on a multi-year strategic partnership with JED that not only assesses and enhances the work that is already being done, but helps create positive, lasting, systemic change in the campus community.

Over the course of their participation in the program, JED Campus schools receive:

- Support in the development of an interdisciplinary, campus-wide team that includes senior leadership to steer this work at their university
- An in-depth, confidential survey, at the beginning of the program and then again after three years, assessing mental health promotion and substance abuse and suicide prevention efforts
- Customized feedback reports created by JED’s clinical team after each survey identifying successes and opportunities for enhancement
- An onsite meeting with a JED expert to develop a strategic plan tailored to a school’s individual needs that will serve as a roadmap to implement enhancements over the course of the program Ongoing support from a dedicated JED Campus Manager who provides consultation, guidance, and resources to help each school achieve its goals
- Membership in a nationwide Learning Community – a network of JED Campus schools that share advice and experiences as well as presentations/discussions on specific topics of interest that emerge from JED’s work with JED Campus schools
- The JED Campus Program membership seal to signify the school’s commitment to student mental health

We would like to invite you to become involved in this initiative by joining an interdisciplinary taskforce that we are chairing. This taskforce will focus on our partnership with the JED Foundation and explore ways it can guide the University through the implementation of appropriate well-being initiatives, as well as facilitate improved monitoring of our current efforts. We anticipate this being a long-term commitment with rolling deadlines and committee turnover. Our initial request is that you be willing to join us through April 2019. Please utilize the voting buttons above or indicate in a reply to this e-mail whether or not you are available and willing to serve.

**Institutional Animal Care and Use Committee**

**Faculty Representative:** John Warrick  
**Faculty Representative:** Kristine Grayson  
**Faculty Representative:** Julie Pollock  
**Faculty Representative:** Miriam McCormick

**Details:**

- **Reports to:** Provost’s Office (Contact: *Pending*)
- **Term:** There is no term for this committee
- **Charge:** See [https://iacuc.richmond.edu/overview/index.html](https://iacuc.richmond.edu/overview/index.html)
Notes: Possibly upgrade to a standing committee. This committee is chaired by a faculty member. The current Chair is John Warrick. Other members of the committee include Mario Dance (Attending Veterinarian - VCU), Kirstin Berben (Laboratories Manager Biology Department), Mike Miller (Director of Environmental Health and Safety), Jennifer O’Donnell (Manager of Biological Laboratories), Robert Plymale (A&S Grants and Research Specialist), George Souleret (University Engineer), Cynthia Johnson (A&S Administrative Coordinator), Olivia Harding, Irina Kushleva, and Todor Radoulov.

Institutional Coordinating Council for Thriving, Inclusion, Diversity, and Equity (ICC)

Faculty Representative: Patricia Herrera
Faculty Representative: Crystal Hoyt
Faculty Representative: Shakun Mago
Faculty Representative: Bedelia Richards

Notes: Patricia Herrera acts as the Co-Chair of the committee

Details:
Reports to: President’s Office (Contact: Amy Howard, Senior Administrative Officer)
Term: 12-18 months starting Academic Year 2019-2020, with a possibility of an extension
Charge: See https://president.richmond.edu/inclusive-excellence/interim-coordinating-council.html and email from President Crutcher to the campus community on 11th July, 2019 for more information.

Interpersonal Wellness Advisory Committee

Faculty Representative: Pending
...
Faculty Representative: Pending

Details:
Reports to: Provost’s Office (Contact: Kaylin Tingle)
Term: Pending
Charge: The goal of the IWAC is to bring together people from across (and outside of) UR who have interest and/or expertise to contribute to build capacity of the existing and ongoing work of violence prevention and fostering healthy relationships within and among communities.

The Interpersonal Wellness Advisory Committee will meet on a quarterly basis to identify opportunities to advise campus departments, administrators, and stakeholders on more effective policies, practices, and programs; receive updates from subcommittees, working groups, and others; identify and discuss opportunities for collaboration among subcommittees and between the Advisory Committee and other campus and community constituencies; and offer feedback on the structure and approaches of the work of the IWAC and its subcommittees. Members and prospective members also agree to receiving updates on a listserv and taking necessary action with these updates (e.g., sharing information, connecting with stakeholders and networks, encouraging UR community to attend programs by posting and/or offering extra credit, etc.)

Members may be invited to join both time-limited and continuing subcommittees that will be tasked with accomplishing specific goals. The purpose of these subcommittees is to increase the capacity of the C.A.R.E. (Center for Awareness, Response, & Education), Sexual Misconduct Prevention Educator,
Title IX office, and others who contribute to tasks, strategies, and programs committed to ending violence at UR's campus.

Proposed subcommittees include: Strategic Planning, Education, Communications, Assessment, and Policy & Response.

The chair of the IWAC will be Kaylin Tingle, Sexual Misconduct Prevention Educator. Each subcommittee will be led by co-chairs.

Notes: Possibly upgrade to a standing committee.

**Oliver Hill Scholar Selection Committee**

Faculty Representative: *Pending*

Details:

- Reports to: Provost’s Office (Contact:)
- Term: *Pending*
- Charge: *Pending*

Notes: Possibly upgrade to a standing committee.

**One Book, One Richmond Advisory Board**

Faculty Representative: Monika Siebert
Faculty Representative: Joyce van der Laan Smith

Details:

- Reports to: Provost’s Office (Contact: Adrienne Piazza, Bonner Center for Civic Engagement)
- Term: *Pending*
- Charge: The One Book, One Richmond Advisory Board advises on strategic direction for the One Book, One Richmond initiative including book selection, keynote lecture selection, and facilitating connections with campus partners based on book themes. Representatives will be asked to commit for 2-year terms that are renewable.

The One Book, One Richmond Advisory Board meets regularly from November to February (anticipate at least 5 meetings). Participants must be able to review 3 book nominees during this time.

Notes: Possibly upgrade to a standing committee.

**Presidential Advisory Committee for Freedom of Expression Statement**

Faculty Representative: Kurt Lash
Faculty Representative: Doug Bosse
Faculty Representative: Kevin Woodson
Faculty Representative: Tom Mullen
Faculty Representative: Jess Flanagan
Faculty Representative: Jennifer Cable

Notes: This committee also include Shannon Sinclair (General Counsel), and Kurt Lash is the Chair of the committee.

Details:
  Reports to: President’s Office (Contact: Kurt Lash as Chair, with Staff Contact: Ashleigh Brock)
  Term: Fall 2019 (with a possibility of an extension)
  Charge: Academic freedom and freedom of expression are critical to the intellectual enterprise of the University of Richmond. The Task Force on Freedom of Expression is charged with reviewing history and policies related to freedom of expression and academic freedom at the University and drafting a statement to guide our shared institutional understanding of these concepts.

Richmond Scholar Selection Group
  Reviewer: Dixon Abreu
  Reviewer: Stephen Allred
  Reviewer: Elizabeth Baughan
  Reviewer: Kristin Bezio
  Reviewer: Emily Boone
  Reviewer: David Brandenberger
  Reviewer: Jennifer Cable
  Reviewer: Tina Cade
  Reviewer: Jeff Carlson
  Reviewer: Sojourna Cunningham
  Reviewer: Richard Dagger
  Reviewer: Mike Davison
  Reviewer: Jory Denny
  Reviewer: Kelling Donald
  Reviewer: Wade Downey
  Reviewer: Geoff Goddu
  Reviewer: Emma Goldman
  Reviewer: Angie Hilliker
  Reviewer: Violet Ho
  Reviewer: Dorothy Holland
  Reviewer: Crystal Hoyt
  Reviewer: Shannon Jones
  Reviewer: Kasongo Kapanga
  Reviewer: Laura Knouse
  Reviewer: Dana Kuchem
  Reviewer: Kimberly Lewis
  Reviewer: Lucretia McCulley
  Reviewer: Brittany Nelson
  Reviewer: Nicole Sackley
  Reviewer: Walter Schoen
  Reviewer: Samantha Seeley
  Reviewer: Sable Smith
  Reviewer: Johann Stegmir
  Reviewer: Krista Stenger
  Reviewer: Stephen Tallman
  Reviewer: Anne Van Gelder
  Reviewer: Karina Vazquez
Reviewer: Hope Walton

Details:

Reports to: Provost’s Office (Contact: Laura Knouse, Richmond Scholars Program)

Term: One Year (Rotating Membership)

Charge: This group of faculty members assist in reading and evaluating applications of the Richmond Scholars merit scholarship program. They participate in interviews with candidates via videoconferencing. Arts faculty members also evaluate in-person auditions. A subset of this group also assists in post-selection recruitment efforts (e.g., attendance at accepted scholars visit events). This is not a committee in the traditional sense.

Notes: Possibly upgrade to a standing committee. The membership above does not include the Richmond Scholars Faculty Mentors. These faculty mentors serve as summer advisors and undeclared student academic advisors for incoming Richmond Scholars and continue in that role until Scholars declare their major. After major declaration, they continue to serve as mentors to these students. For the 2019-2020 year, the list of faculty mentors includes: David Brandenberger, Jennifer Cable, Jim Davis, Rafael De Sa, Kelling Donald, Jan French, Linda Hobgood, Joe Ben Hoyle, Laura Knouse, Julie Laskaris, Barry Lawson, Carol Parrsh, Jenny Pribble, Omar Quintero, Jeff Riehl, Laura Runyen-Janecky, Tanja Softic, Johann Stegmeir, Tricia Stohr-Hunt, Jonathan Whitaker, Eric Yellin.

Scholar Rescue Committee

Faculty Representative: Yucel Yanikdag
Faculty Representative: Maia Linask
Faculty Representative: Sheila Carapico
Faculty Representative: Atiya Husain

Notes: Yucel Yanikdag chairs the committee. Also, Yetkin Borlu is on the committee as an ex-officio member.

Details:

Reports to: Provost’s Office (Contact: Sandra Joireman)

Term: Not defined

Charge: The Scholar Rescue Committee works to identify at risk or persecuted international scholars and match them with UR departments that would be willing to take on the responsibility of hosting. Each scholar would come for one year in a visiting appointment.

Sexual Misconduct Prevention and Response Coordinating Committee

A&S Representative: Kristine Nolin
JSLS Representative: Jessica Flanigan
RSB Representative: Steve Thompson

Details:

Reports to: General Counsel’s Office (Contact: Shannon Sinclair)

Term: Possibly by the end of this academic year. The committee is currently winding down its work.

Charge: The University of Richmond Sexual Misconduct Prevention and Response Coordinating Committee (“SMPRCC”) is the successor to the President’s Advisory Committee for Sexual Violence Prevention and Response (“PAC”), which was in existence from December 2016 through June 2018.
The SMPRCC is an administrative, ad hoc committee with responsibility for implementing the final recommendations of the PAC, serving as a forum for the exchange of ideas and best practices, and supporting the work of the University to enhance policies, procedures and training for all campus constituencies. The SMPRCC also serves as an advisory committee for the University’s Title IX coordinators and sexual misconduct education and prevention education coordinator.

The initial term of the SMPRCC will be two years. At the end of the initial two-year term, the committee will assess its effectiveness and value to the University, its students, faculty, and staff and will make a recommendation to the President regarding whether the committee should continue.

The SMPRCC is co-chaired by the Director of Compliance and Title IX Coordinator and an appointed faculty member. The SMPRCC consists of 12-15 members appointed by the President and the membership includes representation from students, staff, and faculty. Membership on the SMPRCC may be extended to representatives of local law enforcement, the Commonwealth Attorney’s offices, local victim advocacy organizations, and other community stakeholders, as recommended by the co-chairs of the SMPRCC.

In addition to the specific charge described above, the committee’s responsibilities may include:
- Reviewing and recommending enhancements to the University’s training and prevention efforts;
- Reviewing and recommending changes to the University’s policies and procedures related to sexual misconduct;
- Periodically assessing the University’s response and support protocols when an incident of sexual misconduct is reported;
- Reviewing best practices for sexual misconduct prevention, education, and response on other campuses; and
- Considering recommendations for the University’s prevention, education, and response efforts from other University constituents and committees.

**UR Better**

**Faculty Representative:** Jan French

**Details:**
- **Reports to:** Chief Operating Officer’s Office (Contact: Dave Hale)
- **Term:** For more information see [https://urbetter.richmond.edu/](https://urbetter.richmond.edu/)
- **Charge:** For more information see [https://urbetter.richmond.edu/](https://urbetter.richmond.edu/)
Committees of the Board of Trustees

The University Faculty Senate is responsible for nominating possible candidates for faculty positions on Committees of the Board of Trustees. A list of faculty members currently on these committees is included below. See Section IV of the University Faculty Senate Committee Policy Document.

**Academic Enrollment Management Committee**
- **Faculty Representative**: David Lefkowitz (term expiring 2022)

**Advancement Committee**
- **Faculty Representative**: Mary Tate (term expiring 2022)

**Athletics Committee**
- **Faculty Athletic Representative (ex-officio)**: Linda Boland
- **Faculty Representative**: Richard Coughlan (term expiring 2021)

**Business Management Committee**
- **Faculty Representative**: Doug Bosse (term expiring 2021)

**Retirement Plan Administration and Investment BOT Committee**
- **Faculty Representative**: Pat Fishe (term expiring 2021)

**Student Development Committee**
- **Faculty Representative**: Julian Hayter (term expiring 2021)
Appendix: Other University Service

This document only contains details on committee service by faculty at the university-level. It should be noted that in addition to committee service, faculty are involved in many other service activities at the university-level, these include, but are not limited to:

- Serving on committees/advisory groups for cross-school academic programs/majors (e.g. WGSS, HCS, PPEL, etc.)
- Serving as mentors for students in various different programs (e.g. the Richmond Scholars program, etc.)
- Serving on standing groups related to academic honors (e.g. Phi Beta Kappa, etc.)
- Serving on pop-up committees related to campus events (e.g. Black History Month Committee, etc.)
- Helping student groups (e.g. Faculty/Staff Advisors to Student Groups, etc.)
- Participating in orientation activities (e.g. Roadmap Program, etc.)
- Participating in Living and Learning programs (e.g. Richmond Endeavor, SSIR, etc.)
- Participating in Residential Life programs (e.g. College Fellows, etc.)
- Participating in Graduation activities (e.g. picking the student speakers, marshalling, Head Marshall on Commencement Committee, etc.)
- Participating in and helping organize academic, co-curricular, and non-academic panels/events (e.g. Residential Life Hall Events, etc.)
- Assisting with the Fellowship Programs (e.g. Fellowship Nomination Panels, etc.)
- Assisting with student interviews (e.g. Health Professions Committee, etc.)
- Assisting with Admissions activities (e.g. Snapshots, Admissions Panels, etc.)
- Serving in expanded academic advising roles (e.g. the First Generation advising group, etc.)
- Leading trips (e.g. CEE trips, International trips, etc.)
- And a variety of other ad-hoc activities around campus...

In short, many faculty are actively and enthusiastically engaged in University life and regularly partner with offices and individuals around campus to serve the University community, especially the students.

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2 It should be noted that some, but not all, of this service may intersect with a faculty member’s teaching and research activities and in some cases is also financially compensated.

3 A large number of faculty partner with Admissions in a variety of activities, including allowing students to attend their classes and take part in admissions events. Faculty who have taken part in Spider in Session (i.e. allowing prospective students to visit their regular classes) include: Taylor Arnold, Julie Baker, Lewis Barnett, Timothy Barney, Elizabeth Baughan, Cindy Bukach, Lester Caudill, Abigail Cheever, Dan Chen, Paul Clickeman, Chadwick Curtis, Richard Dagger, Jim Davis, Mike Davison, Jory Denny, Wade Downey, Sharon Feldman, Mary Finley-Brook, Geoff Goddu, Kristine Grayson, Elisabeth Gruner, Dieter Gunkel, Jeff Hass, John Hayden, Craig Heinicke, Linda Hobgood, Robert Hodierne, Kathy Hoke, Yvonne Howell, Shannon Z. Jones, Milorad Jovanov, Julie Laskaris, Barry Lawson, Jeremy LeCrone, Maia Linask, Stephen Long, Todd Lookingbill, Joanna Love, Kristjen Lundberg, Thomas Manganaro, Rick Mayes, Natalie McCauley, Brannon McDaniel, Del McWhorter, Saif Mehkari, Mari Lee Mifsud, Allison Myers, Jennifer Nourse, Katrina Nousek, Elizabeth Outeka, Edward (Ted) Peebles, Kevin Pelletier, Alexander Persaud, Dan Pierce, Omar Quintero, Lidia Radi, Hilary Raymond, Maren Reiner, Laura Runyen-Janecky, Anthony Russel, Heather Russell, Nicole Sackley, David Salisbury, Walter Schoen, Louis Schwartz, Monika Siebert, Stephen Simon, Andrea Simpson, Dean Simpson, Jeffrey H. Simpson, Kathleen Skerrett, Isaac Skromne, Tanja Softic, Krista Stenger, Agnieszka Szymanska, Lauren Tilton, Amy Treonis, Elizabeth Turner, Gabriella Valsecchi, Angela VanDerwerken, John M. Warrick, Caroline Weist, Douglas Leo Winiarski, Carrie Wu, Eric Yellin. Faculty who have taken part in admissions events include Scott Allison, Elizabeth Baughan, David Brandenberger, Mavis Brown, Ted Bunn, Paul Clickeman, Marilie Coetsee, Monti Datta, Jory Denny, Miguel Diaz-Barriga, Kelling Donald, Joe Essid, Robert Hodierne, Kathy Hoke, Dorothy Holland, Crystal Hoyt, Shannon Z. Jones, Julie Laskaris, Roger Mancastrappa, Nicole Maurantonio, Rick Mayes, Del McWhorter, Saif Mehkari, Tom Mullen, Kristine Nolin, Melissa Ooten, Dan Palazzolo, Patrice Rankine, Mia Reinoso Genoni, David Salisbury, Stephen Simon, Martin Sulzer-Reichel, Chris von Rueden, Thad Williamson. Some of these activities are performed by faculty in their administrative roles and some in their faculty role.